



LeadingAge New York Leadership Academy

ACTION LEARNING PLAN SUBMISSION FORM

Timeline

- *Today:* Brainstorm ALP concept ideas with your coaching team.
- *January 16:* Secure approval for the ALP concept with your organizational sponsor and Leadership Academy coach.
- *February 16:* Prepare an elevator speech about your ALP **and present** to your Leadership Academy coaching team.
- *Before April 25:* Using the template we will provide to you, prepare an electronic submission detailing your answers to the five questions on the back of this form. Send to ddarbyshire@leadingageny.org.
- *April 25:* Prepare a 3-5 minute informal update on your ALP to present to a small group of Leadership Academy fellows/coaches. No powerpoints, but handouts are permitted if you choose to distribute.

Overview of Submission

You will be asked to briefly address the below questions for your written submission due on April 25, 2017. The questions are provided now to help you begin to consider your Action Learning Project. However, you will be provided a template form for the submission via e-mail; *please use that template*. Please note that, in the template you will receive, you will have 250 words or less for each answer.

The project overviews will be compiled and posted on our website. We strongly recommend that you share your overview with your coach for feedback and have someone proofread your submission before the due date.

In addition to providing your name, title and organization, we will ask you for a title to your Action Learning Project.

1. How would you describe your **ACTION LEARNING PROJECT** and the difference you hope it will make to advance your organization's mission (or the field) and benefit the individuals you serve?
2. How have the relationships you've developed as part of your project (with mentors, partners, stakeholders, etc.) influenced this direction? How have those relationships influenced you as a leader?
3. What have been important turning points for you, in your own learning, as you've engaged with the action learning process (you might consider a surprise, insight, setback, or challenge)?
4. How do you hope your project might unfold in the months and years ahead and what impact do you hope it will have on the field at large?
5. How has the action learning process in the context of the Leadership Academy experience contributed to your growth as a leader?